

16 MAY 1977

DDA

8 MAY 1977

EO/DDS

12 May 1977

NOTE FOR: Executive Officer/DDA

25X1A

FROM :

SUBJECT : Action Items from the DDA Management Conference

Bob:

Per your request here are my comments on the CMO Action Items. I am using your numbers to identify the Action Item.

3. A draft of the LOI instruction has been prepared. Mike is aware of a delay as the person we wanted to see was not available. I will have more information on this next week.

*rewriting
Hlake*

5. ODP is developing a list of personnel who can receive some training in preparation for competing for MG job nominations. They had me talk to the group explaining something about support work in general and our procedures. Incidentally we are not limiting the training to two officers.

*ODP is trying
group*

6. No action for some months yet.

not yet

7. I may have misunderstood this as I thought this was my action but was to wait until we had a support officer available for the study. We will have someone in the late summer/early fall. This can be moved up if something should happen more quickly.

25X1A

8. I have had a meeting with SEMP representatives and Minutes for that meeting have been disseminated to all attendees as well as Mike. Del is now working up a policy based on those Minutes.

*first note
policy paper
1/2 pages
review*

25X1A